

## Quality Inspector

Department: Engineering/Quality  
Reports to: Quality Supervisor  
Location: El Paso, TX  
Experience: 2 to 5 years  
Job Type: Full Time Employee (non-exempt)  
Education: Min. High school diploma, undergraduate work in engineering or relevant field preferred

Tournesol Siteworks is a national manufacturer of landscape products for green buildings based in the San Francisco Bay Area with locations in Texas and Washington states. We're currently searching for an inspector for quality assurance as a member of our engineering/quality group. We can promise you an interesting opportunity at the forefront of the Green Building market, a great place to work with a growing company, good benefits, and an interesting client base working on environmentally-conscious construction projects nationally. Because we're a tight-knit group, you need to be a team player to succeed here.

The quality inspector will report to the Quality Supervisor (Quality and Engineering group) while working directly with operations and production staff on activities concerned with development, application and maintenance of quality standards for production processes, materials and products throughout our plants. This full-time position is located in our El Paso, Texas facility and will require frequent travel to the production facility in Ciudad Juarez, Mexico. You will have a direct hand in ensuring continuous production of products consistent with established standards by performing the following duties.

### Essential Duties / Responsibilities

- Develop and initiate quality assurance standards for production, products, and supplies. Validate quality processes by establishing attributes; measuring production; documenting evidence; determining operational performance qualifications; writing and updating quality assurance procedures; and organizing related training activities.
- Coordinate objectives with production procedures; cooperate with other plant team leaders to maximize product reliability and minimize costs by conducting analyses; identifying critical control points and preventative measures; establishing critical limits, monitoring procedures, corrective actions and verifications procedures.
- Sample and evaluate vendor supplied incoming shipments of components by performing routine analysis to monitor incoming components.
- Be extremely thorough and detail-oriented and work well with established processes while creating and implementing new processes for improved quality control.
- Prepare quality documentation and reports by collecting, analyzing statistical data, determine standards, summarizing information and trends including failed processes, corrective actions, and validations.
- Achieve quality assurance operational objectives by contributing information and analysis to strategic plans and reviews; preparing and completing action plans; implementing production, productivity, quality, and customer-service standards; identifying and resolving problems; completing audits; determining system improvements; and implementing change.
- Continuously identify, recommend and/or undertake activities and methods to make positive contributions to the company goals and initiatives within the scope of the position.
- Perform and direct workers engaged in inspection and testing activities to ensure continuous control over materials, facilities and products.
- Work will require individual to enter plant areas where performance factors such as: heat, noise, dust, lifting of materials and working around equipment will be encountered.

### Important Skills and Abilities

- Good communication skills in both English and fluent Spanish
- Current work documents or U.S. citizenship with passport for cross-border travel.
- Computer literate, familiar with MS Word and Excel.
- Construct charts and graphs to visually present quality data and analyses to personnel and suppliers.
- Possess excellent written skills.
- Ability to compose reports and document procedures.
- Knowledge of quality assurance programs and quality control inspection systems.
- Ability to read and understand Bills of Materials (BOMs) and manufacturing shop orders.

Tournesol Siteworks provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, Tournesol Siteworks complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities.

- Ability to read mechanical drawings and specifications and knowledge of measurement tools and equipment for processing of components.
- Ability to work effectively with others, be flexible in work assignments, and assimilate and understand information in a manner consistent with the essential functions. Must be able to accept and work in a dynamic environment where the need to attend to multiple projects and adapt to changing demands in a timely manner is essential.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed above are representative of the knowledge, skill and/or ability required. You should have sufficient education, training and/or work experience to demonstrate possession of these skills. This would typically mean a minimum of five or more years previous experience in a manufacturing environment and experience with engineering documentation for fabrication, production, and test.

Most importantly, we’re looking for individuals who are organized, thorough, and think for themselves in the workplace. You’ll be working on many projects, and will be expected to keep them all moving forward. You’ll need to be comfortable working on a computer and in a manufacturing environment. You should enjoy a small-business environment where your performance makes a difference every day. You’ll need to be self-directed, and be able to make decisions without continuous supervision.

**Physical demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions, unless accommodation would cause undue hardship to the business. While performing the duties of this job, the employee is regularly required to:

	Physical Demands																	
	Lift/Carry				Push/Pull				Bend									
Frequency	< 10 lbs	11-20 lbs	26-40 lbs	41-100 lbs	< 12 lbs	13-25 lbs	26-40 lbs	41-100 lbs	Squat/kneel	Sit	Walk	Stand	Climb	Crawl	Reach above shoulder	Handling / Fingering	Twist/Turn	Keyboard
Occasionally				X				X	X				X	X		X		
Frequently	X	X	X		X	X	X			X	X	X			X		X	X
Constantly																		

Occasionally – Activity or condition exists 1/3 of the time

Frequently – Activity or condition exists from 1/3 to 2/3 of the time

Constantly – Activity or condition exists 2/3 or more of the time

“Frequently” or “Constantly” are ESSENTIAL elements, or demands occurring in the job since they exist, in general, more than half of the time. Physical demands which are designated “Occasional” may be considered essential depending on other conditions.

You’ll be well rewarded with an hourly salary depending upon your experience, vacation, full healthcare, 401k, and other attractive benefits upon completion of the requisite period of employment. We take good care of our people, and folks that fit within the group and perform, tend to stay for a long time. You can check us out at [www.tournesolsiteworks.com](http://www.tournesolsiteworks.com). If you are interested, please send a MS Word or PDF copy of your resume and salary history to [jobs@tournesolsiteworks.com](mailto:jobs@tournesolsiteworks.com). Please do not send in more than one; we receive many responses. We’ll do our best to respond within 3-5 business days for those candidates considered for the position. After a short preliminary telephone interview you may be scheduled for an in-person interview which will be held in Union City. We apologize in advance if we are unable to respond to all submissions.